

# wedding info

Below is a brief overview of what is included in our wedding package. After you complete our premarital process, you will meet with our wedding coordinator and the pastor who will officiate your ceremony to review these details in greater depth.

**Rehearsal and access:** One-hour rehearsal with venue access starting one hour before for setup. The wedding party will have access two hours before the ceremony for photos and preparation, and one hour after the ceremony for cleanup and additional photos.

**Included amenities:** Tables & chairs (including set up and tear down), basic house lighting and sound (up to three microphones and instruments), and a private hideaway room for the bridal party and groomsmen.

**Planning support:** One planning meeting with your pastor and coordinator, one follow-up coordination call about 2-4 weeks before the wedding, plus timely email correspondence throughout the process.

**Decorations:** You are welcome to style and decorate the space for your wedding. The Crossing can provide easels and battery operated candles upon request, based on availability. Please refrain from fastening anything to the walls or using the following: open flames, confetti, glitter, rice or birdseed. All decorations, flowers, signage, and personal belongings will be the responsibility of the couple and must be removed immediately following the event.

## Facility Guidelines

- Our facilities are shared spaces used for worship and community throughout the week.
- No Smoking, alcohol, illegal drugs, firearms, hazardous materials, gambling, or games of chance.
- Rooms and stage areas should remain as arranged unless approved in advance.
- Please only use spaces/rooms approved and agreed upon by the coordinator and return all spaces to how you found them.

## Pricing & Payments

Wedding Ceremony Package: \$850 + \$250 pastoral fee.

A \$500 deposit is required to reserve your date. The remaining balance is due 14 days before the wedding.

## Cancellation Policy

If plans change, we will work with you and our pastoral team to determine a fair and reasonable refund.

